



City of White House, Tennessee

105 College Street • White House, TN 37188

www.CityOfWhiteHouse.com

Phone (615) 672-4350 • Fax (615) 672-2939

"Valuing our Future while Protecting our Heritage"

Robertson/Sumner County EMS Response Zones Millersville/Portland/White House

Date: August 15, 2017

Location: White House City Hall

Attendees: City of White House - Gerald Herman, Jeremy Sisk

Sumner County - County Executive Anthony Holt

Robertson County - Commissioner Don Eden

City of Portland – Mayor Wilber, Al West

Sumner County EMS – Keith Douglas

Robertson County EMS – Russell Gupton, Rick Jansen, Josh Price

Discussion

- G.Herman welcomed everyone to the meeting, and questioned if EMS units could logistically swap Robertson and Sumner County response areas in White House and Portland.
- A.Holt stated that he was not opposed to the idea and noted that now is the time to make the transition if it is going to happen, due to the addition of the new Sumner County E911 center.
- K.Douglas mentioned that in Millersville they are in a similar situation but the S.C. Commission turned down the idea because they did not feel that they should pay for services provided to citizens in a different county. However, S.C.E.M.S is open to the idea because of response times.
- A.Holt suggested including Millersville in the EMS response zone discussions,
- All representatives agree that it is a top priority to protect our citizens by providing the best response times possible.

Next Steps

1. SCEMS and RCEMS to swap call volume information to assess workload in the cities being discussed
2. Millersville, Portland, White House representatives meet – *took place on September 6th*
3. Informal meeting with all parties, including Millersville.
4. Schedule a joint study session with following groups at White House City Hall:
 - a. Sumner County EMS Commission (7 commissioners)
 - b. Robertson County EMS Commission (5-6 commissioners)
 - c. Millersville Commission
 - d. Portland Board of Mayor and Aldermen
 - e. White House Board of Mayor and Aldermen
5. Form a resolution to be approved by all city and county commissions

Next Meeting Date - Pending



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Robertson/Sumner County EMS Response Zones Millersville/Portland/White House

Date: September 19, 2017

Location: White House City Hall

Attendees: City of White House - Gerald Herman, Joe Palmer, Jeremy Sisk
Sumner County - County Executive Anthony Holt
Robertson County - Commissioner Don Eden
City of Portland – Mayor Ken Wilber, Al West
Sumner County EMS – Keith Douglas
Robertson County EMS – Russell Gupton, Josh Price
City of Millersville – Thomas King, Caryn Miller (Phone)

Steps Completed

1. SCEMS and RCEMS swap call volume information to assess workload in the cities being discussed
2. Millersville, Portland, White House representatives meet – *took place on September 6th*
3. Informal meeting with all parties, including Millersville.

Discussion

- G.Herman welcomed everyone back together to discuss in further detail the EMS response times and potential zone swaps for Millersville, Portland, and White House.
- After reviewing the call volume information RCEMS and SCEMS both think that the zone swaps could be manageable with current personnel and trucks.
- RCEMS would like to look at the SCEMS transport numbers
- K.Douglas questioned when the time frame is that factory calls in Portland ramp up for the holiday season. He would like to see all call numbers during 2016, and analyze calls between October-January and February-September.
- A.Holt noted that these three cities are continuing to grow and something needs to be updated to improve service to citizens.
- E911 mapping needs to be updated in the three cities to show zones appropriately for the counties that are responding.
- A.Holt does not feel like there is a money issue to take into consideration when making these adjustments. In fact, it might be possible to start the new zones prior to July 1st if all parties agree.
- K.Wilber will work on constructing a resolution for the cities to use to show a unified front in the need for updating response zones.

Next Steps

1. Millersville, Portland, and White House to meet with city councils and discuss the possible EMS response revisions. Portland and White House to hold study sessions in October, and Millersville was going to discuss at tonight’s council meeting.

2. A.Holt will discuss this topic at the SC E911 meeting, and D.Eden will discuss at the RC E911 meeting.
3. D.Eden will have another conversation with Mayor Bradley about the details of this plan.
4. White House to schedule a follow-up meeting in two month (end of November) for the group.

Next Meeting Date - Pending

RESOLUTION

City of Portland, Tennessee

No. 17-121

A RESOLUTION TO INITIATE THE PROCESS OF EXCHANGING TERRITORY AND AREAS OF RESPONSIBILITY SERVED BY EMERGENCY MEDICAL SERVICES IN SUMNER AND ROBERTSON COUNTY

WHEREAS, It has been determined by the Mayors, County Executives/Mayors, City Managers/Administrators, Fire Chiefs and Emergency Medical Service Directors of the Cities of Portland, White House and Millersville that Emergency Medical Services (EMS) could be better provided, in a more timely manner, if certain territories and areas of responsibility were exchanged; and

WHEREAS, The following proposal has been unofficially but unanimously agreed upon by the entities involved:


- The Sumner County EMS will provide ambulance service to the Cities of Portland and Millersville within their municipal boundaries, both on the Sumner County side and the Robertson County side of the two cities.
- The Robertson County EMS will provide ambulance service to the City of White House within its municipal boundaries both on the Sumner County side and the Robertson County side of the city.

WHEREAS, It has further been determined by EMS Directors that when the call volume and territory size are considered, such an exchange can be considered an “even trade” and the exchange will not result in a financial burden for any of the entities involved; and

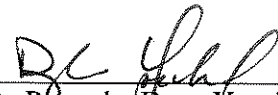
WHEREAS, This exchange of territories and areas of responsibility would result in quicker response times and improve the safety of citizens in both counties; and

NOW, THEREFORE BE IT RESOLVED, By the Mayor and City Council that the City of Portland can and will take the necessary steps to confirm and finalize this plan of exchange and then to officially enter into a legal and binding agreement with all the entities involved.

BE IT FURTHER RESOLVED, That this Resolution shall become effective upon its passage, the public welfare requiring it.



Mayor Kenneth Wilber



City Recorder Doug Yoeckel

Approved this the 2nd day of October, 2017

CITY OF MILLERSVILLE

RESOLUTION 17-R-17

A RESOLUTION TO INITIATE THE PROCESS OF EXCHANGING TERRITORY AND AREAS OF RESPONSIBILITY SERVED BY EMERGENCY MEDICAL SERVICES IN SUMNER AND ROBERTSON COUNTY

WHEREAS, It has been determined by the Mayors, County Executives/Mayors, City Managers/Administrators, Fire Chiefs and Emergency Medical Service Directors of the Cities of Portland, White House and Millersville that Emergency Medical Services (EMS) could be better provided, in a more timely manner, if certain territories and areas of responsibility were exchanged; and

WHEREAS, The following proposal has been unofficially but unanimously agreed upon by the entities involved:

- The Sumner County EMS will provide ambulance service to the Cities of Portland and Millersville within their municipal boundaries, both on the Sumner County side and the Robertson County side of the two cities.
- The Robertson County EMS will provide ambulance service to the City of White House within its municipal boundaries both on the Sumner County side and the Robertson County side of the city.

WHEREAS, It has further been determined by EMS Directors that when the call volume and territory size are considered, such an exchange can be considered an "even trade" and the exchange will not result in a financial burden for any of the entities involved; and

WHEREAS, This exchange of territories and areas of responsibility would result in quicker response times and improve the safety of citizens in both counties; and

NOW, THEREFORE BE IT RESOLVED, By the Board of Commissioners that the City of Millersville can and will take the necessary steps to confirm and finalize this plan of exchange and then to officially enter into a legal and binding agreement with all the entities involved.

BE IT FURTHER RESOLVED, That this Resolution shall become effective upon its passage, the public welfare requiring it.

RESOLVED, this 17th day of October, 2017



BOARD OF COMMISSIONERS

By: Timothy F. Lassiter
Timothy F. Lassiter, Mayor

Attest:

By: Holly L. Murphy

Holly L. Murphy, City Recorder

RESOLUTION 17-14

**A RESOLUTION TO INITIATE THE PROCESS OF EXCHANGING TERRITORY AND AREAS OF RESPONSIBILITY
SERVED BY EMERGENCY MEDICAL SERVICES OF SUMNER AND ROBERTSON COUNTIES**

WHEREAS, it has been determined by the Mayors, County Executives/Mayors, City Managers/Administrators, Fire Chiefs and Emergency Medical Service Directors of the Cities of Portland, White House and Millersville that Emergency Medical Services (EMS) could be better provided, in a more timely manner, if certain territories and areas of responsibility were exchanged; and

WHEREAS, the following proposal has been unofficially but unanimously agreed upon by the entities involved:

- The Sumner County EMS will provide ambulance service to the Cities of Portland and Millersville within their municipal boundaries, both on the Sumner County side and the Robertson County side of the two cities.
- The Robertson County EMS will provide ambulance service to the City of White House within its municipal boundaries both on the Sumner County side and the Robertson County side of the city; and

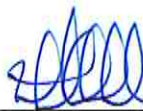
WHEREAS, it has further been determined by EMS Directors that when the call volume and territory size are considered, such an exchange can be considered an "even trade" and the exchange will not result in a financial burden for any of the entities involved; and

WHEREAS, this exchange of territories and areas of responsibility would result in quicker response times and improve the safety of citizens in both counties;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen that the City of White House can and will take the necessary steps to confirm and finalize this plan of exchange and then to officially enter into a legal and binding agreement with all the entities involved.

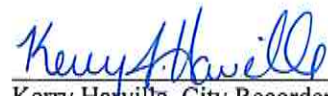
This resolution shall take effect upon its passage, the public welfare requiring it.

Adopted this 19th day of October 2017.



Michael Arnold, Mayor

ATTEST:



Kerry Hayville, City Recorder



City of White House, Tennessee

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"Valuing our Future while Protecting our Heritage"

Robertson/Sumner County EMS Response Zones Millersville/Portland/White House

Date: November 27, 2017

Location: White House City Hall

Attendees: City of White House - Gerald Herman, Joe Palmer
Sumner County - County Executive Anthony Holt
Robertson County - County Mayor Howard Bradley, Commissioner Don Eden
City of Portland – Mayor Ken Wilber, Al West
Sumner County EMS – Keith Douglas
Robertson County EMS – Rick Jensen, Russell Gupton
City of Millersville – Thomas King
Sumner County E911 – Tonya Jetton, Rhonda Lea, J.Wright
Robertson County E911 – Hope Petersen, Cathy Lowe

Steps Completed

1. Millersville, Portland, and White House met with city councils to discuss possible EMS response revisions. Each city passed resolutions showing support of the transition.
2. White House to schedule a follow-up meeting for late November.

Discussion

- K.Douglas is still investigating the call volumes in the Portland factory area, but he thinks the call volume looks manageable. There is a possibility of moving a 12 hour truck that is based in Portland to a 24 hour truck to manage the call volume.
- R.Gupton noted that the transition might add 1.5 more calls per day to RCEMS for the White House zone. However, due to the anticipated growth of White House RCEMS has been planning for the growth and the additional calls will be factored into future plans.
- T.Jetton stated that logistically SCECC can make the changes work in their dispatching system. However, nothing will geo-validate across county lines. The reason information will not validate is a state level issue with software. It is impossible for RC to replicate SC in their dispatching systems. This is a factor for all calls that come in via cell phone, which is approximately 85% of the calls.
- H.Petersen mentioned that by transitioning there will be smoother dispatching protocols.
- K.Douglas brought up mutual aid dispatching for the White House area. He asked that SC be dispatched to White House if SC is the closest available unit. All parties agreed that with established policies and training on zone coverage, this could be an option.
- H.Bradley questions if there is a state agency that needs to approve the transition, but he was assured no other agencies had approve alterations to the SC and RC response zone agreement. However, state agencies have been informed that there is discussion of possible changes in our counties.
- A.Holt suggested that the transition take effect on July 1, 2018. However, the E911 groups asked that the effective date be August 1st because it is a work day, and it will

give them time to rearrange ESN for different counties (map changes, response zones) and train the dispatchers.

Next Steps

1. The next Sumner County EMS Board meeting will be held the first Monday in December (12/4) at 5:00 pm, in Sumner County Administration Building, room 112. A.Holt asked that all parties to be present to show support of the transition.
2. D.Eden to ask that the Robertson County EMS Board recommend moving forward with the transition at tonight's meeting.

Next Meeting Date – To Be Determined if Needed Later

STATE OF TENNESSEE
Sumner County



Date

Board of County Commissioners
RESOLUTION

No. 1712-04

TITLE A RESOLUTION ALLOWING THE COUNTIES OF SUMNER AND ROBERTSON TO ALLOW FOR OUT OF COUNTY SERVICES IN ORDER TO BETTER SERVICE THE CITIZENS AND VISITORS TO THE AREA

WHEREAS, White House, Tennessee is located in both Robertson and Sumner County, but the closest emergency facilities for the area are located in Robertson County; and

WHEREAS the cities of Portland and Millersville are located in both Robertson and Sumner County, but the closest emergency facility for the area are located in Sumner County.

THEREFORE, BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of December 2017, that this body does hereby agree to enter into a mutual aid agreement that allows the counties of Sumner and Robertson to provide services to the communities outside of their county boundaries as set forth below:

- (1) Both Robertson and Sumner Counties must approve of this arrangement and the cities of White House, Portland and Millersville shall also endorse the arrangement; and
- (2) Sumner County Emergency Medical Services shall provide emergency medical services and answer calls in the Robertson County city limits of Portland and Millersville; and
- (3) Robertson County Emergency Medical Services shall provide emergency medical services and answer calls in the Sumner County city limits of White House; and
- (4) Each County EMS service shall charge the patient seen pursuant to existing county charges for the service which provides the care; and
- (5) No bill or invoice shall be charged to the respective county for any services provided.

BE IT FURTHER RESOLVED that this resolution shall become effective on the 1st day of August 2018, the public welfare requiring it; and

BE IT FURTHER RESOLVED that this resolution may be repealed by either county with 90 days written notice to the county executive of the other county of the desired change.

CERTIFICATION OF ACTION

Bill Kemp
COUNTY CLERK

Anthony How
COUNTY EXECUTIVE

12/21/2017
DATE

Ayes _____ Nays _____ Abs _____

UNANIMOUS VOICE VOTE

APPROVED:

REJECTED:

RESOLUTION NO. 012218008

**A RESOLUTION TO INITIATE THE PROCESS OF EXCHANGING TERRITORY
AND AREAS OF RESPONSIBILITY SERVED BY EMERGENCY MEDICAL
SERVICES IN SUMNER AND ROBERTSON COUNTY**

WHEREAS, It has been determined by the Mayor, County Executives/Mayors, City Managers/Administrators, Fire Chiefs and Emergency Medical Service Directors of the Cities of Portland, White House and Millersville that Emergency Medical Services (EMS) could be better provided, in a more timely manner, if certain territories and areas of responsibility were exchanged; and

WHEREAS, The following proposal has been unofficially but unanimously agreed upon by the entities involved:

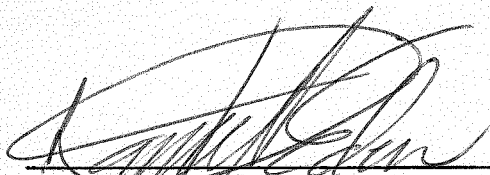
1. The Sumner County EMS will provide ambulance service to the Cities of Portland and Millersville within their municipal boundaries, both on the Sumner County side and the Robertson County side of the two cities.
2. The Robertson County EMS will provide ambulance service to the City of White House within its municipal boundaries both on the Sumner County side and the Robertson County side of the city.

WHEREAS, It has further been determined by EMS Directors that when the call volume and territory size are considered, such an exchange can be considered an "even trade" and the exchange will not result in a financial burden for any of the entities involved; and

WHEREAS, This exchange of territories and areas of responsibility would result in quicker response times and improve the safety of citizens in both counties; and

Now, THEREFORE BE IT RESOLVED, By the Board of Commissioners of Robertson County and the County EMS Committee may take the necessary steps to confirm and finalize this plan of exchange and then to officially enter into a legal and binding agreement with all the entities involved.

Passed this the 22nd day of January, 2018, to be effective on the date of its passage, the public welfare requiring it.

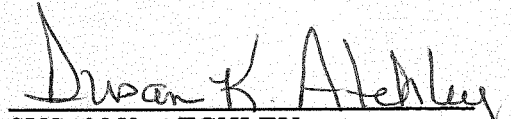


COUNTY COMMISSIONER



COUNTY MAYOR

ATTEST:



SUSAN K. ATCHLEY
County Clerk

Eden Requested a Motion at: 7_48_16 PM
Stroud Seconded the Motion at: 7_48_16 PM

**RESOLUTION NO 012218008 A RESOLUTION TO INITIATE THE PROCESS
OF EXCHANGING TERRITORY AND AREAS OF RESPONSIBILITY SERVED
BY EMERGENCY MEDICAL SERVICES IN SUMNER AND ROBERTSON
COUNTY**

Time of Vote: 7_48_56 PM
Type of Vote is Custom: 13 YEA Votes Needed to Pass
Note: Abstain Votes are NOT counted.

Chair Bradley does not vote

Couts voted:	Y	
Jackson voted:	Y	
Eden voted:	Y	
Hoover voted:	Y	
Gregory voted:	Y	
Roberts voted:	Y	
Brown voted:	Y	
Spears was		Absent
Adcock was		Absent
Evans voted:	Y	
S. Moore voted:	Y	
Wilson voted:	Y	
Stroud voted:	Y	
Vogle voted:	Y	
Dorris voted:	Y	
Stubblefield voted:	Y	
Baggett voted:	Y	
Hogan voted:	Y	
Glover voted:	Y	
B. Moore voted:	Y	
Ellis voted:	Y	
Haley voted:	Y	
Bowens voted:	Y	
Farmer voted:	Y	

Passed (22 Y - 0 N - 2 Absent)